

BEHAVIOR POLICY

1 INTRODUCTION

1.1 The maintenance of good discipline is of paramount importance for the growth, welfare and development of students. École Jeannine Manuel (“the School”) encourages students to develop the capacity for self-discipline, to learn to act with consideration for others and to discover what is acceptable behavior in school and as a member of the wider community.

A commitment to the School and respect for the rules underpin effective discipline and behavior. All staff share responsibility for implementing the School Rules and for maintaining standards of courtesy, behavior and appearance. The School believes that in order to enable effective teaching and learning to take place, good behavior in all aspects of school life is necessary. It seeks to create a caring and learning environment in the school by:

- 1.1.1 Promoting good behavior and discipline;
 - 1.1.2 Promoting self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect;
 - 1.1.3 Ensuring fairness of treatment for all;
 - 1.1.4 Encouraging consistency of response to both positive and negative behavior;
 - 1.1.5 Providing a safe environment free from disruption, violence, bullying and any form of harassment;
 - 1.1.6 Encouraging a positive relationship with parents and guardians to develop a shared approach; and
 - 1.1.7 Involving parents and guardians in implementing School policies and associated procedures.
- 1.2 It is the intention of the School and the Head of School that the School Rules, the Behavior Policy and the sanctions provided therein also be applicable, as appropriate, to the conduct of students when they are away from school premises and outside the jurisdiction of the school, for example, after school, on weekends, and during the holidays, when student conduct may have repercussions for the orderly running of the school, or affect the welfare of a member or members of the school community, a member of the public, or the reputation of the School.

2 EXPECTATIONS

- 2.1 The School expects all students to:
- 2.1.1 Treat others with respect, courtesy and consideration at all times;
 - 2.1.2 Be on time for lessons and school activities and bring the necessary books and equipment to each class;
 - 2.1.3 Contribute to the learning atmosphere in class by actively participating, concentrating, completing work on time, behaving in a respectful manner, and listening to their peers as well as to their teachers;
 - 2.1.4 Respect school property and the property of fellow students;
 - 2.1.5 Banish disrespectful language of any kind;
 - 2.1.6 Behave properly on all school occasions, e.g. when visiting other schools, when hosting visitors, when listening to speakers, when out on a school trip;
 - 2.1.7 Help keep the school clean and free of litter;

- 2.1.8 Observe the School Rules, including those regarding appearance;
- 2.1.9 Behave with decorum and in avoiding excessive public displays of affection;
- 2.1.10 Dress appropriately (see Dress Code policy)
- 2.1.11 Take care of their possessions, and respect the possessions of others; and
- 2.1.12 Keep their cell phone turned off when inside school premises.
- 2.2 Bullying of any form will not be (see Antibullying policy and Diversity, Equity and Inclusion policy) tolerated.
- 2.3 Drugs, and alcohol are strictly forbidden.
- 2.4 Smoking is strictly prohibited on and around school premises

3 ROLES AND RESPONSIBILITIES

- 3.1 The School will establish and keep under review this policy.
- 3.2 The Head of School will be responsible for ensuring the implementation and day-to-day management of the policy and procedures.
- 3.3 All members of staff, and not only *surveillants*, will be responsible for ensuring that the policy and procedures are followed, and consistently applied. Staff will advise the Head of School of the effectiveness of the policy and procedures and are responsible for promoting good behavior.
- 3.4 Parents are encouraged to work in partnership with the School and assist the School in maintaining high standards of behavior.
- 3.5 Students are expected to take responsibility for their own behavior and report any incidents of poor behavior.

4 PHYSICAL CONTACT

- 4.1 Staff should use their professional judgment at all times about the appropriateness of any physical contact. There are occasions when it is necessary and proper (mainly for security reasons) for staff to have physical contact with students, but it is crucial that:
 - they only do so in ways appropriate to their professional role
 - they explain why this physical is necessary (See Child Protection and Safer Recruitment Policy)
- 4.2 We reserve the right for our staff to take reasonable measures to aid, control or restrain a student in specific circumstances, for example, to prevent a student:
 - Causing personal injury to themselves or others or
 - Causing damage to the property of any person (including the student themselves).

5 SANCTIONS FOR MISBEHAVIOR

- 5.1 The School always aims to motivate students by positive feedback and encouragement, but sanctions may sometimes be necessary. In many cases simply speaking to the student will be

sufficient, but the Head should be informed so possible patterns of behavior can be identified. Incidences of misbehavior will be reported to the Head of Sector who will decide on the appropriate sanction.

5.2 Parents may be informed if the offense is considered to be serious.

5.3 Sanctions may include:

5.3.1 A reflective writing essay

5.3.2 Community service work

5.3.3 Withdrawal from a lesson, school trip or team event

5.3.4 *A mise en garde*

5.3.5 A written official warning, called an “*avertissement*”. Beyond the “*avertissement*,” sanctions are specified in detail in the School Rules.

5.3.6 Examples of serious breaches of School Rules and regulations include (but are not limited to):

- Drug abuse
 - Alcohol and tobacco abuse
 - Theft
 - Bullying
 - Physical assault/ threatening behavior
 - Fighting
 - Sexual harassment
 - Racist or sexist abuse
 - Sexual misconduct
 - Damage to property
 - Persistent disruptive behavior
-