

## CONTENT AND CONDITIONS FOR THE DELIVERY OF THE ÉCOLE JEANNINE MANUEL HIGH SCHOOL DIPLOMA

### 1 Introduction

Following its international and American accreditations by the Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC) in 2014, École Jeannine Manuel awards its Grade 12 students a High School Diploma during a graduation ceremony which generally occurs in May. Recognized worldwide, it symbolizes the international character of our school. The purpose of this policy is to define the conditions for obtaining this diploma.

### 2 Intent of the Diploma

The École Jeannine Manuel High School Diploma validates the academic and co-curricular achievements of students during Grades 10, 11 and 12. In addition, all recipients will have shown that they have invested in the school's mission by their involvement in co-curricular activities and the completion of a research project. The requirements of this diploma bring French-track and IB students together through CAS activities and other projects, and unite them in embracing the School's identity.

### 3 Requirements

3.1 In order to obtain their High School Diploma, each student will:

- 3.1.1 Have shown full adhesion to the core values of the school;
- 3.1.2 Have demonstrated satisfactory attendance;
- 3.1.3 Have validated 90 hours of co-curricular activities, spread over the 3 years of upper-school;
- 3.1.4 Have conducted a research project<sup>1</sup>.

3.2 In addition to the above-mentioned criteria:

- 3.2.1 Each student will have to validate a total of 18 credits (3 of which are chosen from disciplines outside of the core subjects defined in 3.3).
- 3.2.2 1 credit corresponds to 1 complete and satisfactory year of study of the subject.
- 3.2.3 Curriculum: Upper school *Éducation Nationale* programs, IBDP, IGCSE or École Jeannine Manuel curriculum.

3.3 Core disciplines requiring validation:

- 3.3.1 The following disciplines refer to IBDP (SL or HL) subjects, or French Baccalaureate (with or without the *American Option Internationale*) subjects from the *enseignements de spécialités* or the *tronc commun* (core). The following disciplines also include all core 10<sup>th</sup> grade subjects.
- 3.3.2 Disciplines in the common core (15)
  - French<sup>2</sup> 3

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<sup>1</sup> The Extended Essay in the IBDP; the preparation for the *Épreuve Orale Terminale* in the French Baccalaureate both satisfy the research project requirement.

<sup>2</sup> French A, French B, French Ab Initio in the IBDP; *Français* or *Philosophie* or *Humanités, Littérature et Philosophie* in the French Baccalaureate all satisfy the French requirement.

- English<sup>3</sup> 3
- Humanities<sup>4</sup> 4
- Mathematics<sup>5</sup> 1
- Science<sup>6</sup> 3
- Physical Education 1

3.3.3 Options (one year of study of the following subjects validates one credit)

- Arts<sup>7</sup>
- Study of another language
- Study of an additional humanities subject
- Study of an additional science
- Study of an additional year of mathematics
- Study of an additional year of physical education

3.4 For students joining the school during the upper school years, the validation of credits gained in the school of origin is imperative. These credits are granted by the Admissions Committee and the Head of School after reviewing the results obtained by the student in the school of origin and the comments on the student's school reports.

## 4 Awarding of the High School Diploma

4.1 The École Jeannine Manuel High School Diploma is awarded to each student, by decision of the Head of School, following the considerations of the second term *Conseil de Classe* which ensures that all the criteria described in paragraphs 3.1, 3.2 and 3.3 have been met.

4.2 Suspension of the diploma procedure:

- 4.2.1 Any student who has not met at least one of the criteria defined in paragraphs 3.1, 3.2 and 3.3 may not receive the École Jeannine Manuel High School Diploma.
- 4.2.2 Any student who does not fulfil the conditions for obtaining the École Jeannine Manuel High School Diploma is called for an interview with the Head of school, during which they are invited to express the reasons for which the conditions for obtaining the diploma were not met.
- 4.2.3 At the end of the interview, the Head of School decides whether to grant the École Jeannine Manuel High School Diploma.
- 4.2.4 The Head of School informs the student and their family of their decision within 48 hours following the interview. The decision made by the Head of School is sovereign and final.

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<sup>3</sup> English A, English B in the IBDP; English Language and Literature or *Anglais LVA* in the French Baccalaureate all satisfy the English requirement.

<sup>4</sup> History, Geography, Economics, Business & Management, in the IBDP; *Histoire-Géographie, Histoire, Géographie, Géopolitique, Sciences Politiques* in the French Baccalaureate all satisfy the Humanities requirement.

<sup>5</sup> Mathematics Applications and Interpretation, Mathematics Analysis and Approaches in the IBDP; *Mathématiques, Mathématiques Spécialité* with or without *Mathématiques Expertes, Mathématiques Complémentaires* in the French Baccalaureate all satisfy the Mathematics requirement.

<sup>6</sup> Biology, Chemistry, Physics, Environmental Systems and Societies in the IBDP; *Sciences de la Vie et de la Terre, Sciences Physiques, Numérique et Sciences Informatiques, Enseignement Scientifique* in the French Baccalaureate all satisfy the Science requirement.

<sup>7</sup> Visual Arts or Theater in the IBDP; *Arts Plastiques, Musique, or Théâtre* in the French Baccalaureate all satisfy the Arts requirement.